



WYA AGM INFORMATION SHEET

Please note that the Welsh Yachting Association Limited AGM will be held at the Sport Wales National Watersports Centre, Plas Menai with video links to the Sport Wales National Centre in Cardiff and their West Wales Regional Office in Carmarthen on **Monday 28th November 2011** commencing at **19:30**.

Due to technical problems the EGM that was called on Thursday the 29th of September was declared null and void and has been rescheduled for Monday 28th of November before the AGM at the same venues listed above – this meeting will commence at 19:00. Official notification of this meeting has been sent to all member clubs/organisations along with the revised agenda.

So as to remind Member Clubs and Organisations of their voting rights:

Papers

AGM papers and reports will not be circulated by post but will be sent electronically to all member clubs and organisations as well as being available on the WYA website www.welshsailing.org for viewing or download.

Proposals

Any proposals by the Board of Directors are summarised on the Agenda and proxy voting form and are available in full for viewing or download on the website.

Representation

Each member club or organisation is entitled to send as many representatives as they wish to the AGM but only **one vote per Club/organisation** is allowed.

This vote can only be undertaken by a Nominated Representative (who must be aged 18 or over) of the respective Club/Organisation whose name must be advised to the WYA before the start of the meeting. All Clubs/organisations must be registered with the WYA and have paid all their subscriptions monies prior to the AGM for their Nominated Representatives vote to be accepted and any changes to the Nominated Representatives must be notified as above.

Proxy Voting

Those Clubs/Organisations who are unable to attend the meeting are entitled to:

1. Abstain or Vote in their entirety on all of the issues requiring a vote
2. Abstain or Vote on only some issues.

If the Club/Organisation wishes to nominate somebody to vote their proxy for them (in part or in full) they can nominate the WYA Chairman or a Nominated Representative of another Club/Organisation. However no Nominated Representative may hold more than one proxy.

To be valid, any Club/Organisation intending to utilise the Proxy system must return the Proxy vote itself to the Welsh Yachting Association office by post not less than 48 hours prior to the AGM (i.e. by no later than 19:30 on Saturday 26th of November 2011). They may also return the form electronically by the same cut-off time to steven.morgan@welshsailing.org with the sender's electronic address being known as a valid address for that particular club/organisation. Any proxy forms received after this time will be rejected.

Delivery of Proxy forms at the AGM itself is not acceptable.

If, after delivery of the Proxy form, you decide that your Nominated Representative will actually attend the AGM in person, a suitable letter revoking the proxy form, signed by two flag officers from your Club/Organisation must be either forwarded to the WYA office by post



or electronic mail (to the e-address above) not less than 48 hours before the AGM or alternatively handed to a WYA official prior to the commencement of the AGM.

Regional Committee Elections

Following the AGM the South and North Regional Committees will be holding their annual elections and annual meetings. A briefing note with the Terms of Reference for the RC's and a Regional Nomination Form is included with the information that has been sent out by post and electronically. The TOR's and the nomination forms are also available for download on the WYA website www.welshsailing.org/committees please follow the link on the left hand side for the appropriate committee.

In case of clarification on any matter with regard to the AGM please contact the WYA Office on 01248 670738.