



**WELSH YACHTING ASSOCIATION: CHILD PROTECTION LEAD OFFICER - PERSON SPECIFICATION**

<b>Attributes</b>	<b>Essential</b>	<b>Desirable</b>	<b>Source of Evidence</b>
<b>Knowledge</b>	Computer literate – preferably Microsoft Office, Word, Excel, Outlook Sound working knowledge of Child Protection Legislation/issues	Knowledge of boating Knowledge of Welsh geography	Application Form Past experience Interview
<b>Skills</b>	Ability and willingness to challenge non-compliance Excellent interpersonal skills – a good listener and communicator on all levels Ability to deliver presentations to varied audiences (from members of the general public up to senior business managers) Good written communication skills Good organisational skills Ability to manage time effectively	An effective advocate and negotiator Proven people management skills	Application Interview References
<b>Experience</b>	Experience of managing people and projects Experience of working with volunteers Knowledge/Understanding of how clubs work Good background knowledge of Child Protection Legislation.	Professional experience of working in a related field eg social services, child welfare, teaching, or the Police. Experience of working in a sports/ sailing environment.  Sailing/NGB Sports coaching/Instructing qualification	APPLICATION INTERVIEW
<b>Qualifications</b>	Evidence of attendance at relevant child protection workshop(s),	Attended relevant SCUK courses	Certificate from course
<b>Values/ Qualities</b>	Self motivated – able to work remotely on own initiative Tactful, diplomatic, sensitive and responsive to views of others Flexible and adaptable		Interview References