



**West Wales Regional Committee**

**Minutes of meeting held  
on 21<sup>st</sup> January 2008 at Haverfordwest**

Attendees:

T Hall (WYA), P Rowe (Chair), B Shaw (Tenby), R Kirk (NYC), I Carswell (Teifi), P Johnson (SSC), M Sykes (Fishguard)

Apologies:

K Thomas (Teifi), C Smart (PYC)

Copies:

WYA Board  
West Regional Clubs

Note to recipients:

Individuals are expected to implement any actions as noted. These minutes record understanding of the Meeting and intended actions arising there from. Your agreement that the minutes form a true record of the discussions will be assumed unless adverse comments are received in writing within 3 days of publication of these minutes.

| 1. | Minutes of the previous meeting  |            |
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|    | <p>The minutes were reviewed and passed as a true and accurate reflection of the previous meeting. The following action points were noted as being carried over:</p> <p>Parent's booklet.</p> <p>PR stated that the content was now complete but that the document required formatting from a presentation perspective before it was ready for issue. PR asked the club reps to see if they had any willing volunteers who would be prepared to do this.</p> <p>Regional Coaching Plan, CYRC NOR &amp; SI's &amp; Website</p> <p>See minutes below.</p> <p>Tim Hall the newly appointed Director of Sailing was welcomed to the meeting.</p> | <p>All</p> |

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| <b>2.</b> | <b>Winter Training Update</b>  |     |
|           | <p>The feedback received in relation to those attending the Regional Race Squad training sessions was very positive. However the open training sessions planned for PYC pre Xmas were not so positive with bad weather keeping the children off the water for 5 – 6 weeks on the trot.</p> <p>The remaining winter open training dates whilst agreed between R Twining and the clubs did not appear to have been circulated. PJ provided a sheet detailing the agreed dates and venues.</p> <p>It was agreed that the cost for this training would be £5 per sailor with the money being paid direct to the host club. Start times were agreed as follows:</p> <p>09.00 arrival, 09.30 rigged and ready for briefing 09.35 briefing launch 09.45.</p> <p>PR to arrange to get dates / info displayed on www.</p>   | PR  |
| <b>3.</b> | <b>Forthcoming AGM / West Region Board Representation</b>  |     |
|           | <p>PR informed the meeting that the forthcoming WYA AGM was being held in Cardiff on the 29<sup>th</sup> Jan for anyone wishing to attend. PR stated that due to work commitments he was unlikely to be attending in person but was endeavouring to participate via VC. The agenda for the meeting has been circulated therefore any club wishing to have any items tabled should let PR know ASAP and he will raise under AOB.</p> <p>PR informed the meeting that he had been contacted by the current Chair of the Board Chris Basten (CB) about potential west representation on the Board (subject to the Board agreement).</p> <p>PR explained that this was something that he was interested in seeing happen as this would clearly give the west region a stronger voice. However at present due to work commitments he felt that this was not something he could commit at this point in time. Dialogue with CB remained open and PR asked if anyone else on the regional committee would be interested in participating until such time that PR could take up the position.</p> <p>It was minuted that there were no volunteers.</p> | All |
| <b>4.</b> | <b>Community Coach</b>   |     |
|           | <p>The committee members reported that they were still not entirely clear what the community coach funding / role was about and indeed how any funding could be accessed and asked Tim Hall to clarify the situation.</p> <p>The community coach formed part of the overall coaching plan for Wales and its mission was to 'getting more &amp; better coaches'</p> <p>TH then clarified the role of the Community Coach i.e. expert in their field, experienced in instruction / mentoring who would work with clubs to assist them to get more and better coaches and hopefully on departure leave a lasting legacy.</p>  |     |

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|           | <p>RDO's would be responsible for contracting the community coaches.</p> <p>The club reps present voiced concerns as to where such a person could be found in the west and asked whether the Community Coach money could be used to support bring class specific coaches into the region to work with club coaches etc. in addition to funding DI / SI, PB and first aid courses all of which were needed in the development / qualification of new coaches.</p> <p>T Hall stated that funding was available in these areas and agreed to send the committee a schedule of where and how the money could be used and also as to how much the region had allocated to it from the coaching plan.</p> <p>Club reps were then asked to take this information back to their respective clubs and come back to the meeting planned for 25<sup>th</sup> Feb where as a region a coach development plan would be formulated and submitted to TH.</p> <p>Any clubs that felt that they had a need to access this funding to facilitate coach development during the February half term should send their requirements to PR who would then coordinate with TH.</p> <p>PR requested that TH provide a clear &amp; transparent policy the mechanisms for actually claiming / receiving this funding, thus avoiding the pit falls of last year.</p> | <p>TH</p> <p>All</p> <p>All</p> <p>TH</p>                    |
| <b>5.</b> | <b>Welsh Schools Competition</b>   |  |
|           | <p>Event being hosted by Tenby Sailing Club.</p> <p>a) Planning</p> <p>TH confirmed that the following criteria needed to be delivered from a WYA perspective:</p> <p>Event needed to create a significant income stream for the WYA</p> <p>TSC needed to prepare a draft budget and submit to TH for approval based on expected income vs. expenditure.</p> <p>Entry fee's are to be sent directly to WYA, TSC can then claim back cost of fuel &amp; prizes from WYA after the event although there is an expectation that the cost of prizes should be covered by sponsorship.</p> <p>TH to send prize list to BS in RT's absence.</p> <p>Entry form needs to be made available to clubs / posting on www ASAP.</p> <p>Entry fee's agreed with TH as £25 per sailor for Alpha &amp; Bravo fleets and £15 per sailor for Charlie fleet.</p> <p>Last years SI's / NOR &amp; event manual to be send to BS for modification for this years event.</p> <p>Resource: TH, WHPM &amp; 3 RDO's will all attend. 3 x WYA rhib's will be made available. West club reps to contact BS direct to confirm availability and number of club rhib's</p> <p>PR to contact South &amp; North Clubs to ascertain level of possible support from outside the region.</p>   | <p>BS</p> <p>TH</p> <p>TH</p> <p>TH</p> <p>All</p> <p>PR</p> |

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| <b>6.</b> | <b>2008 CYRC Programme</b>   |                                |
|           | <p>The dates for the 2008 CYRC programme have been agreed and displayed on the Pembrokeshire Yachting Federation Fixtures list (copy on www).</p> <p>The following was agreed:</p> <p>Standard set of SI's / NOR &amp; application forms to be posted on www / circulated to clubs.</p> <p>Clubs to prepare a set of local amendments to SI's and hand out at event.</p> <p>NYC weekend to class as one event, therefore series qualification would 3 out of 5 to count.</p> <p>The First Milk Cheese Co have again agreed to sponsor the prizes / rosettes for each event in addition to the overall series. PJ volunteered to take charge of ordering all rosettes / prizes.</p> | <p>PR</p> <p>All</p> <p>PJ</p> |
| <b>7.</b> | <b>Website</b>   |                                |
|           | <p>TH reported that WYA main site was now up and running albeit if you put ' WWW' into the domain name it sends you to a fault page on the RYA site – the webmasters are aware of this and are on with getting it rectified.</p> <p>PR to contact Simon McGrath with a view to getting a message posted on the WYAWEST site stating that this site is up and running and creating a link direct to the WYA main site.</p> <p>The question was asked as to whether the reps from the 6 active clubs are to send info for the West pages direct to Christine Stanley (CS) or whether articles etc should be filtered through one conduit. PR to contact CS and advise.</p>           | <p>PR</p> <p>PR</p>            |
| <b>8.</b> | <b>Any other business</b>  |                                |
|           | <p>PR / TH explained that re election of the Regional Chair for the West has not formerly taken place. PR confirmed that he was willingly to stand for re-election. The following nominations were minuted:</p> <p>Martin Sykes (Fishguard) proposed PR to re stand, seconded by Blake Shaw (Tenby), no other nominations were put forward PR re-elected as Regional Chair and West Rep on Strategy Committee.</p> <p>RDO support. In light of RT's absence TH was formally asked to ensure that arrangements were put in place to ensure that the recent momentum in the West continued.</p>  | <p>TH</p>                      |
| <b>9.</b> | <b>Date of next meeting</b>  |                                |
|           | 25 <sup>th</sup> February 2008 – 7pm at First Cheese Co – Haverfordwest.   |                                |